



English Placement, Co- & Prerequisite Clearance Form

Please complete this form and submit to CRC-EnglishPrereq@crc.losrios.edu with required additional documentation for the option selected. Sign and date on page 2. Incomplete forms will be denied.

Student Name _____ ID Number _____ Date _____
Phone # _____ Email Address _____

I would like to enroll in the following class:

The co- or prerequisite for the class at CRC is:

Please select from Options 1 through 4 below to provide support for meeting the class prerequisite.

Option 1: This class was completed at another college/university/school

College/University/School Name	Semester/Year	
Course Name/Number	Units	Letter Grade

- Attach a copy of your transcript with your name and the completed course with a grade of C or better
- Sign and date on page 2

Option 2: You have met this prerequisite with AP, IB, or CLEP.

Test Name	Year	Score
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- Attach a copy of your score report
- Sign and date on page 2

Option 3: You satisfy the prerequisite another way.

- Complete the Student Statement on page 2 and attach any supporting documentation
- Sign and date on page 2

Option 4: You placed in a class with support, but believe you are better served to take it without support.

- Complete the Student Statement on page 2 and attach any supporting documentation
- Sign and date on page 2

If you selected **Option 3** or **Option 4**, please provide a written statement. Use the Student Statement space below or attach a separate document to explain how your preparation supports your request. Your statement may include some of the following:

- If you weren't successful in the prerequisite class, but have improved your English skills since then, how did you do it? When and where? Please add specifics.
- Have you had some other training or experience that has prepared you for the course? What was it? When was it?

High School GPA: _____

Student Statement:

Student Signature: _____ Date: _____

SUBMIT COMPLETED FORM TO CRC-EnglishPrereq@crc.losrios.edu

Please allow 5 business days (campus holidays excluded) for your form to be processed. Processing time may be extended during winter, spring, and summer breaks. You will receive an email notification of the decision from English Area Office.

For Office Use Only

EQUIVALENCY: Course/Exam is on faculty approved list. No signature required

APPROVED

DENIED

Reviewer's Signature

Date

CHALLENGE:

APPROVED

DENIED

Committee Chair's Name

Committee Chair's Signature

Date

Comments on Challenge Denial