

# UC TAG APPLICATION TIPS

## FALL 2025

### \*\*\*Important Information about Fall 2025 TAG application:

- Students can only submit one TAG to one UC for one specific major.
- You must have at least 30 UC-transferrable units completed by the end of Summer 2024.\*
- TAG requirements (for GPA, major prep completion, etc.) can vary between UCs and/or majors. You can refer to the UC TAG Matrix: <https://admission.universityofcalifornia.edu/assets/files/transfer-requirements/2025-26-tag-matrix-with-summary-of-changes.pdf>
- The UC TAG Application is integrated in the **UC Transfer Admissions Planner (UC TAP)**.
- If approved, you still need to apply to the UC you are “tagging” to during the Oct. 1- Nov. 30 application period.

### 1) **UC TAG website:** [uctap.universityofcalifornia.edu/students](https://uctap.universityofcalifornia.edu/students)

- a) **New Students:** Click on “New to UC TAP?” to create your UC TAP account and password or
- b) **Returning Students:** Login with the Login ID and Password that you created.

### 2) **Home Page**

- a) Review “Welcome to the UC TAP” and “Getting Started.”
- b) View Upcoming Application Filing Opportunities.
- c) Follow the Navigation Bar on the right-hand side of the screen to view all the task options of the UC TAP.

### 3) **About Me**

- a) **Personal Information:** Make sure you fill in all required fields.
- b) **Demographic Information:** The information you provide for this section is optional and is not used to determine TAG eligibility.
- c) **Support Program Involvement:** Check all the programs you have participated in or are interested in. If you have no information to report here, you can leave it blank.
- d) **Account Settings:** Update your UC TAP account information at any time (UC TAP Login ID, UC TAP Password, Security Questions, etc.).
- e) Make sure you click “**Save**” at the bottom of each section.

### 4) **My Academic History**

- a) **Schools Attended:**
  - You must report ALL High Schools and Colleges you have attended.
  - Click on “add a school.”
  - Explain gaps when you were not in college for one (1) or more semesters after HS graduation (Fall and Spring semesters only. Summer doesn’t count towards a gap in education.)
- b) **Coursework:**
  - CCC UC-transferrable courses are easy to input with drop-down menu!
  - CCC non-transferrable courses or CCC UC-transferrable courses not showing up on the drop-down menu must be put in manually. Use “**My Course Is Not Listed Here**” link.
  - **All courses** taken at **any** college or university must be listed in the **Coursework** section.
  - Private/4-year/out-of-state/international coursework must be manually inputted. Use “**My Course Is Not Listed Here**” link.
  - Enter **all** coursework including, but not limited to “W”, “EW,” “I”, “D,” “F,” “P/NP,” “CR/NC” grades;
  - Follow instructions carefully on entering courses where the exact same course has been repeated for a grade at one or more schools;
  - See a Counselor ASAP if you are eligible to discount any “D” or “F” grades through the “**Academic Renewal**” process;
  - If you make a mistake, you can correct mistake then click update.
  - Enter “In-Progress” courses (**Fall 2024**).

- Enter “Planned” courses (**Spring 2025**). If you don’t know what classes you need to take in **Spring 2025**, talk to your Counselor ASAP. Also, even though the Class Schedule for **Spring 2025** is not available yet, you still enter the coursework you plan to take in order to ensure you meet the eligibility for the UC TAG.
- **If you have attended multiple campuses, be mindful that you are entering the correct coursework for the appropriate campus during the correct semester.**

c) **Exams**

- Enter all AP, IB or Advanced Level exams that you have taken. Refer back to your Score Report for all pertinent information.
- Click on “Add an Exam.” Type in exam subject or to see a complete list of possible exams, click on “Alternatively, you can view all exams possible to add.”
- Select the correct exam name, when you took the exam, and the score you earned.
- UC units are automatically computed.
- If you do not have any AP, IB, or Advanced Level exams, go to the next section.

5) **My Transfer Plan:**

a) **Where and When I Plan to Transfer**

- Indicate Term and Year that you plan to Transfer to UC – (**e.g.: Fall 2025**)
- Select all the campuses you are interested in. This list includes non-TAG participating UC campuses as well. Make sure you include your planned major.
- Lastly, select all the UC transfer programs you might be interested in.

b) **Apply to a Transfer Admission Guarantee (TAG)**

- Review Campus TAG Requirements for each UC that you are interested in by clicking on the TAG Matrix (PDF).
- Review announcements from the Transfer Center.
- Review Major Prep requirements at [www.assist.org](http://www.assist.org) and/or with your Counselor.
- Select community college, term & year for UC TAG, and UC TAG campus.
- Select your major and review TAG Checklist. Save the information at the bottom of the page.
- **Remember to submit your TAG application between September 1-30.**

c) **Apply for Transfer Admission**

- This will link you to the UC Online Admissions Application. You can import your coursework from the UC TAP to your UC Application.

6) **Messages**

- a) Allows you to view messages from Counselors, Transfer Center staff, and UC Admissions Officers. Make sure you check your messages periodically.

7) **Record Review**

- a) Check TAG application for accuracy and make corrections, if needed.
- b) Make sure that ALL post-secondary coursework from ALL colleges has been included in the **Coursework** section.

8) **TAG Submission**

- a) TAG application submission period: **September 1-30.**
- b) Select your community college,
- c) Scroll down to the bottom of **Apply for a Transfer Admission Guarantee** page and click on “Start TAG Submission.”
- d) Follow the 4-step process when you submit your TAG Application.
- e) Step 1: if you have any additional comments that you want to share or information you need to clarify use the **“Additional comments regarding your TAG application”** box provided.
- f) Step 2: read, verify, and check the boxes provided indicating that you meet each of the requirements for the UC you are tagging to.
- g) Step 3: Submit your TAG.
- h) Step 4: Complete the **UC Application Survey**.

**Questions?** Contact the CRC Transfer, Internship, and Career Center, [crc-transfercenter@crc.losrios.edu](mailto:crc-transfercenter@crc.losrios.edu), 916-691-7470 **OR** go to: <https://admission.universityofcalifornia.edu/admission-requirements/transfer-requirements/transfer-admission-guarantee-tag.html>