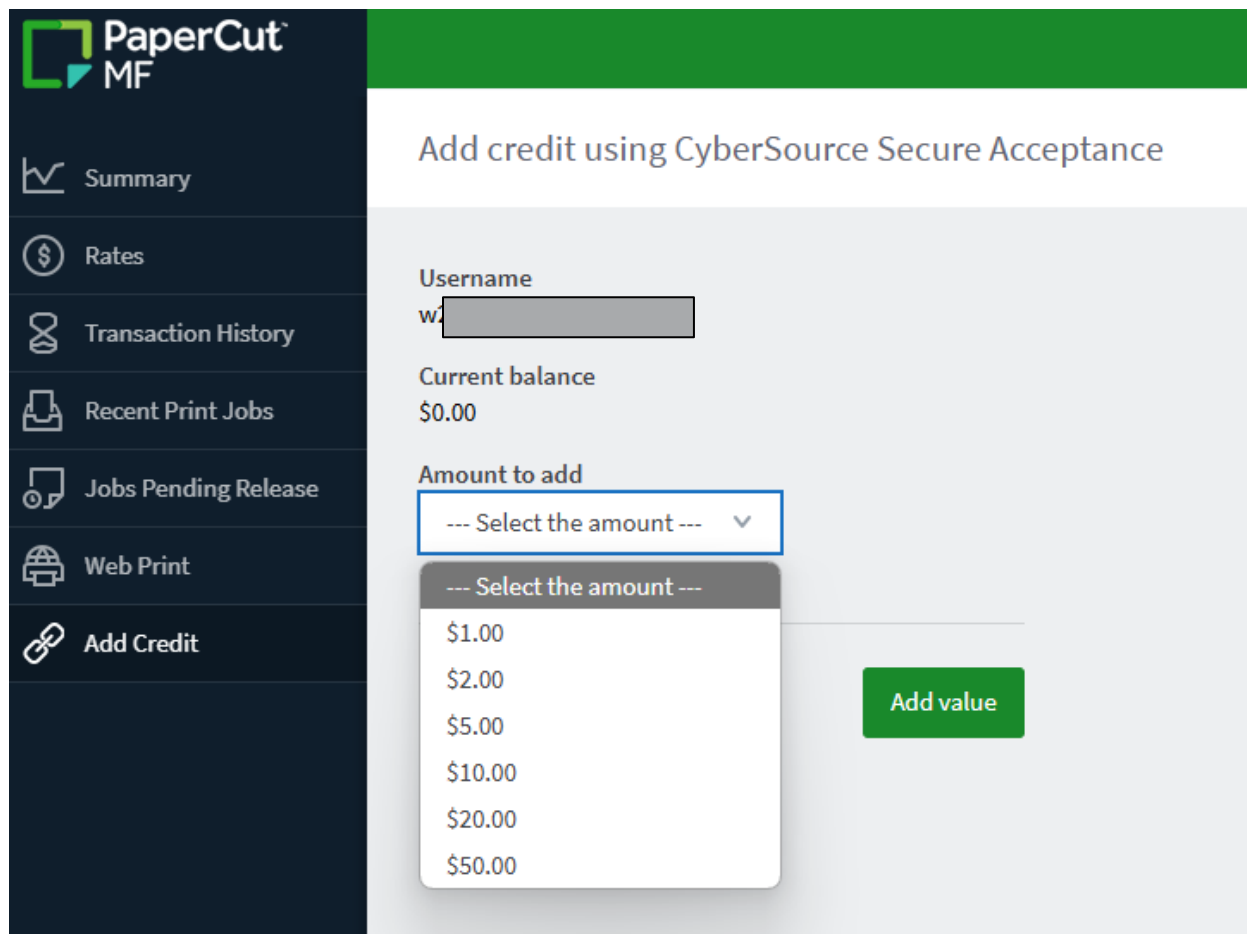


Add Credit

Log in: Go to <https://papercut.losrios.edu> and log in using your W-ID number.
(Type in the full link)

On the left column, click on the **Add Credit** tab.

- **Verify Account:** Make sure your account details are correct, then select the **Amount to Add** and choose from the options.



PaperCut MF

- Summary
- Rates
- Transaction History
- Recent Print Jobs
- Jobs Pending Release
- Web Print
- Add Credit**

Add credit using CyberSource Secure Acceptance

Username
w/

Current balance
\$0.00

Amount to add
--- Select the amount --- ▼

- Select the amount ---
- \$1.00
- \$2.00
- \$5.00
- \$10.00
- \$20.00
- \$50.00

Add value

Enter Payment Information: Fill in your card details and click **Pay** to complete the transaction. You'll receive a receipt after processing

Billing Information

* Required field

First Name *

Last Name *

Address Line 1 *

Address Line 2

City *

Country/Region *

Zip/Postal Code *

Email *

Your Order

Total amount

\$1.00

Payment Details

Card Type *

☐  Visa

☐  Mastercard

Card Number *

Expiration Month *

Month

Expiration Year *

Year

CVN *

This code is a three or four digit number printed on the back or front of credit cards.



Cancel

Pay

Check Balance: To check your balance, click on the **Summary** tab in the left column.